The L. E. Smith Company
Passion • Excellence • Beauty

Perfect Order
Cover Sheet
(Required with all LE Smith orders)

My Name: _____ **Customer/Project Name** _____

L.E. Smith Quote Number_____

My Company: _____

Store# (if it applies): _____

Email Address: _____

Phone: _____

Fax: _____

My Order will be (check mark the appropriate type of job you are requesting):

Furnish and Delivery ☐ Furnish and Install ☐

Checklist the following items: Your check mark denotes you have thoroughly addressed all required information and your order is complete. If an item is unmarked, we assume it is not included (example, if there is no sink, do not mark the check box).

Did You Provide?

Customer/Project Name ☐
Ship to Address ☐
Customer Phone ☐
Customer Email ☐
I reviewed the Standards Sheet ☐
I attached the Drawing (required) ☐

Countertop Color/with Finish Code ☐
Lengths & Depths ☐
Edge Profile ☐
Marked and Identified All End Caps ☐
Selected Sink, Centerline and Model# ☐
Miter Should Be (check one) Assembled ☐ Unassembled ☐
Endsplash (check one) Flush Mount ☐ Butted ☐ ONEsplash ☐ Contour ☐

Does your PO match the actual quote? (If applicable) Yes ☐ No ☐ If No – Why?

_____

Special Instructions:

_____

_____

_____

By signing below, I'm authorizing The L.E. Smith Company to build this order based on the information I have provided. I understand my order will be put on hold and not processed if this submission isn't completed in its entirety.

_____ _____ _____

(print full name) (signature) (date)